

## HIPH Bulletin - Rules for Publication

- 1- The Bulletin of the High Institute of Public Health (Bull HIPH) is a quarterly periodical that accepts articles on different aspects of public health and its allied sciences. Papers are considered for publication with the understanding that they are contributed to the bulletin only, and have neither been published nor accepted or submitted for publication elsewhere. The bulletin reserves all rights of reproduction and reproduction and republication of material that appears in the Bulletin of the High Institute of Public Health.
- 2- Original papers written in Arabic, English, or French may be sent for consideration to the Managing Editor, Bulletin of the High Institute of Public Health, 165 El-Horreya Avenue, El-Hadara, 21561, Alexandria, Egypt, Fax:(203) 428 8436, E-mail: [bulletin@hiph-egypt.net](mailto:bulletin@hiph-egypt.net)
- 3- Two copies of the manuscript should be provided. The text, together with the accompanying tables and figures, should not exceed 15 double-space<sup>3d</sup> typewritten, letter quality 10 point type on one side of A4 (210 x 297 mm) papers (4500 words). Three cm margins should be provided on all sides. Tables and other material that have been reduced by photocopying are not acceptable. The author will submit a 3,5 inch computer diskette containing the text, tables, graphs, and illustrations. Please provide the text in Microsoft Word processor format. Where possible, graphs should be provided in Microsoft Excel format. Illustrations and photographs should be provided in TIF format.
- 4- All papers will be peer-reviewed, and on the basis of the reviewer's comments, the Advisory Board reserves the right to accept or reject any paper. Papers are accepted on the understanding that they are subject to statistical and editorial. Revision as deemed necessary, including abridgement of the text and omission of tables or graphs.
- 5- **Title page** should be as concise as possible, preferably around 10 words, and should be place on a separate sheet, together with the full name(s) of the author(s), institutional affiliation(s), and highest scientific degrees obtained. The mailing address, as well as any contact information (E-mail, fax, and telephone) of the corresponding author, should be provided. All authors should have made material contribution to the design, data collection, analysis, or writing of the study. Other names may be included in the acknowledgement.
- 6- **An abstract** of no more than 200 words should accompany each article. It should state the aim of the study, basic methodology, main findings (give specific data and their statistical significance), and principal conclusions.
- 7- **Key words:** A list of not more than 10 key works has to be appended at the end of the abstract.
- 8- Papers reporting original research findings should follow the IMRAD format: Introduction, Material and methods, Results, And Discussion.
- 9- **Tables** should be typed at the end of the manuscript, each on a separate sheet, and numbered serially in Arabic numerals as they are cited in the text. Tables should be typed double-sp[aced] and should not exceed in size an A4 Sheet.
- 10- **Illustrations:** Graphs, drawings, and photographs should be numbered serially in Arabic letters large enough to be legible after necessary reduction. Original illustrations should be provided. Two sets of photographs should be submitted as glossy prints with the background data. If there is any text or lettering on the photograph, an additional clean set should be provided without the text/lettering. The back of each photograph of an uncounted set should have the figure number, name of principal author, and an arrow indicating the top margin. Figures derived from data must be accompanied by those data to enable redrawing if necessary.

- 11- **References:** In –text citations of published works should be limited to essential to essential up-to-date references. Apart from review articles, a maximum of 25 references is advisable. They should be numbered serially as they appear in the text with sequential Arabic superscripted numerals. References should be listed separately at the end of the text, numbered in order of citation, using the Vancouver style.

Reference to standard periodical articles should include in this order: name(s) and initials(s) of author (s) title of article, periodical name (either complete name or its international abbreviation), year, volume, issue number (optional if the journal carries continuous pagination throughout a volume ) and first page and last page numbers ( omit repeated left digits ). List the first six authors followed by et al. they should be written as in the following example:

Mansour KM, Nour El-Din MM. Compliance to recommended infection control Measures at the ministry of Health and Insurance dental clinics in Alexandria Bull HIPH2003:33(4):685-703.

The title of biomedical periodicals should be abbreviated according to the style used in the index Medicus. Consult "List of journals indexed " published annually in the January issue of index Medicus.

Reference to books by personal authors should include in this order: name (s) and initials (s) of author (s), title of book, edition number, book title, city of publication, publisher, year, and. Specific page numbers, They should be written as in the following example:

Eaton AD, Clesceri LS, Greenberg AE. Standard methods for the examination of water and wastewater. 19th edition. Washington, DC: American public Health Association; 1995. P.1-23, 1-46

Reference to chapter in a book should include in this order: name(s) and initials (s) of author(s), Title of chapter, editor (s) of the book, edition number, city of publication, publisher, year, and specific page number, they should be written as in the following example:

Martin AI. Information systems for human resources management. In. Fettler MD, Hernandez SR, Joiner CL, eds. Strategic management of human resources resources in health services organizations. New York: John Wiley and Sons; 1988.P.141.177.

- 12- All accepted manuscripts are subjected to editorial modification and revisions necessary to bring them in conformity with the bulletin's style.
- 13- Original papers and diskettes will not be returned except upon request from the principal author.
- 14- On publication, the principal author will receive 50 reprints. If not a subscriber of the bulletin, he will receive one copy of the issue in which the article appears as well. Requests for further reprints and pricing information may be obtained from the Managing Editor.

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